# REQUEST FORM

## FOOD, FOOD INGREDIENT AND PACKAGING SAMPLES

### For MDU Use only

<table>
<thead>
<tr>
<th>Delivery No.</th>
<th>COC No.</th>
<th>Request Form No.</th>
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**MDU Nos**

### Referring authority/address for report

Name (First name, Surname)  Organization 
Postal Address
Postcode  Phone No.  Fax No.

**Copy to:** Name  Postal Address

### Submitter (if not as above)

Name (First name, Surname)  Organisation  Phone no.

### Department of Health (DH/LPHU) coordinated Investigations

DH/LPHU O/B Name:  DH/LPHU O/B No.:  
PHESS number:  □ Other (Please specify):  
cc to  

### Non-Department of Health (DH/LPHU) coordinated Investigations

**Premises investigated/setting:**  Postcode:  

**Reason for testing:**  □ Survey  □ O/B Investigation  
□ Compliance  □ Consumer complaint  
□ Follow-up (State circumstances)  □ Other  

**Gastro details:**  If not previously provided, please provide below:

Date & time of illness onset  No. ill  

**Symptoms:**

□ Diarrhoea  □ Blood in faeces  □ Fever  
□ Vomiting  □ Abdo pain/ cramps  □ Other  

Suspected food:  Date & time consumed:  Submitted now? □ Yes  □ No  

Will related non-human samples be submitted?  □ Yes  □ No  If done, date submitted:  

### Request

**TEST(s) REQUESTED** e.g. Viral outbreak/Unknown outbreak/Specific Pathogen  

Signed (Requestor)  Date  

*(Please complete Specimen details on the next page)*
Received from Page 1

<table>
<thead>
<tr>
<th>Sample(s) submitted</th>
<th>MDU No. (MDU Use only)</th>
<th>Your ID/ref no.</th>
<th>Date and time collected</th>
<th>Description</th>
<th>Batch code/ UBD</th>
<th>Packaging (1)</th>
<th>Condition (2)</th>
<th>Ready to eat (+/-)</th>
<th>Refrigerated (+/-)</th>
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(1) Codes: (Refers to original packaging) I=Intact, O=Open; N=None. Included (preferably Yes)
(2) Codes: L = Leftover, F = Fresh; I=Ingredients; O=Other (specify)
(3) Refrigeration means stored/kept at 2-8°C

For Chain of Custody only

Does Chain of Custody apply to this request? □ Yes □ No  If Yes, please refer to explanations and complete the section below.
Is this submission made under Chain of custody? □ Yes □ No
If Yes, has MDU form FM 979 been completed? □ Yes □ No
Chain of custody is necessary whenever legal action may follow under any Act, especially in food or water borne outbreaks. It refers to the ability to trace possession from time of collection, and handling of sample or specimen through transport, storage, analysis and final disposition.

Does this submission have more than 1 sealed item? □ Yes □ No
If Yes, has MDU form FM 1718 been completed? □ Yes □ No
When there is a need for individual specimen or sample security and there is more than one individual container, details of each seal should be provided to ensure any evidence of tampering can be ruled out.