REQUEST FORM

FOOD, FOOD INGREDIENT AND PACKAGING SAMPLES

For MDU Use only

Delivery No. COC No. Request Form No.

MDU Nos

Referring authority/address for report

Name (First name, Surname) Organisation

Postal Address

Postcode Phone No. Fax No.

Copy to: Name Postal Address

Submitter (if not as above)

Name (First name, Surname) Organisation Phone no.

Department of Health (DH/LPHU) coordinated Investigations

DH/LPHU O/B Name: DH/LPHU O/B No.: PHESS number:

Other (Please specify):

c to: (Department of Health)

Non-Department of Health (DH/LPHU) coordinated Investigations

Premises investigated/setting: Postcode:

Reason for testing: Survey O/B Investigation

Compliance Consumer complaint

Follow-up (State circumstances) Other

Gastro details: If not previously provided, please provide below:

Date & time of illness onset No. ill

Symptoms: Diarrhoea Blood in faeces Fever

Vomiting Abdo pain/ cramps Other

Suspected food: Date & time consumed: Submitted now? Yes No

Will related non-human samples be submitted? Yes No If done, date submitted:

Request

TEST(s) REQUESTED e.g. Viral outbreak/Unknown outbreak/Specific Pathogen

Signed (Requestor) Date

(Please complete Specimen details on the next page)
# Request Form

## Food, Food Ingredient and Packaging Samples

### Sample(s) submitted

<table>
<thead>
<tr>
<th>No</th>
<th>MDU No. (MDU Use only)</th>
<th>Your ID/ref no.</th>
<th>Date and time collected</th>
<th>Description</th>
<th>Batch code/ UBD</th>
<th>Packaging (1)</th>
<th>Condition (2)</th>
<th>Ready to eat (✓/✗)</th>
<th>Refrigerated (✓/✗)</th>
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(1) Codes: (Refers to original packaging) = Intact, O = Open; N=None. Included (preferably Yes)
(2) Codes: L = Leftover, F = Fresh; I=Ingredients; O=Other (specify)
(3) Refrigeration means stored/kept at 2-8°C

### For Chain of Custody only

- **Does Chain of Custody apply to this request?**
  - ✔ Yes
  - ✗ No
  - If Yes, please refer to explanations and complete the section below.

- **Is this submission made under Chain of custody?**
  - ✔ Yes
  - ✗ No
  - If Yes, has MDU form FM 979 been completed?
    - ✔ Yes
    - ✗ No

Chain of custody is necessary whenever legal action may follow under any Act, especially in food or water borne outbreaks. It refers to the ability to trace possession from time of collection, and handling of sample or specimen through transport, storage, analysis and final disposition.

- **Does this submission have more than 1 sealed item?**
  - ✔ Yes
  - ✗ No
  - If Yes, has MDU form FM 1718 been completed?
    - ✔ Yes
    - ✗ No

When there is a need for individual specimen or sample security and there is more than one individual container, details of each seal should be provided to ensure any evidence of tampering can be ruled out.