

**FM1885****REQUEST FORM – ENVIRONMENTAL SAMPLES, SWABS AND EQUIPMENT****Microbiological Diagnostic Unit – Public Health Laboratory**

Department of Microbiology & Immunology, The University of Melbourne (APA)  
 Level 1, The Peter Doherty Institute for Infection and Immunity, 792 Elizabeth Street, Melbourne, VIC 3000  
 Ph (03) 8344 5713 Fax (03) 8344 7833 Email [publichealth.lab@mdu.unimelb.edu.au](mailto:publichealth.lab@mdu.unimelb.edu.au)  
 Director: Prof. Benjamin Howden, MBBS, FRACP, FRCPA, PhD, 206527 QB

**EV****Reference Nos.**

FOR MDU USE ONLY			
Delivery No.:	COC No.	Request Form No.	Submitter's Reference No.

**Referring authority / address for report**

Name (Person)..... (Organisation).....

Postal Address .....

Postcode ..... Phone No. .... Fax No. ....

**Copy to:** Name ..... Postal Address .....

**Submitter (if not as above)**

Name ..... Organisation ..... Phone no. ....

**Details of Investigations**

Premises investigated/setting ..... Postcode .....

Reason for testing:  Survey  O/B Investigation  Other.....

Compliance  Consumer complaint

Follow Up (state circumstances)

**Request**

**TEST(S) REQUESTED** e.g. Salmonella characterisation .....

Signed (Requestor) ..... Date .....

**Sample(s) submitted**

Does Chain of Custody apply to this request?  Yes  No If Yes, please refer to explanations on reverse side.

No.	MDU No. (MDU Use only)	Your ID/ref no.	Submission		
			Sample Type (1)	Description and location (2)	Date and time collected
1					

(Tick if more sample details on reverse side)

(1) S=Swab; E=Equipment; V=Animal derived sample; O=Other (Specify eg Environmental samples)  
 For all samples specify exact sampling location  
 (2) Comments on why these particular samples were chosen are helpful to analysis

**Comments**

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NATA/RCPA Accredited Laboratory No. 1019

FM1885-1.3 Custodian: Quality Coordinator Auth. Director  
26/02/2016 Parent Doc: SRS001

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**Sample(s) submitted**

No.	MDU No.	Your ID/ref no.	Submission		Date and time collected
			Sample Type (1)	Description and location (2)	
2	MDU USE ONLY				
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

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(2) Comments on why these particular samples were chosen are helpful to analysis

**For Chain of Custody only:**

Is this submission made under Chain of custody?

If Yes, has MDU form FM 979 been completed?

- Yes       No  
 Yes       No

Chain of custody is necessary whenever legal action may follow under any Act. It refers to the ability to trace possession from time of collection, and handling of sample or specimen through transport, storage, analysis and final disposition.

Does this submission have more than 1 sealed item?

If Yes, has MDU form FM 1718 been completed?

- Yes       No  
 Yes       No

When there is a need for individual specimen or sample security and there is more than one individual container, details of each seal should be provided to ensure any evidence of tampering can be ruled out.

Sealing at the level of outer transport container alone may be adequate, when FM979 alone can be used..

